



Third Party Share My Usage Registration Guide

This Registration applies to a *Third Party that is not a Retail Electric Supplier (RES) or performing services on behalf of a RES* (a non-RES Third Party) and that is seeking to obtain Customer-Specific Information through the Ameren Illinois Share My Usage program.

Share My Usage, is an online program that gives a residential customer a system to share energy usage information with an approved Third Party entity. The Customer-Specific Information obtained through this program is based on the common technical standards developed with the support of the Commerce Department's National Institute of Standards Technology (NIST), released by the North American Energy Standards Board (NAESB).

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For more information or to update your current registration please contact
IllinoisBusinessApplications@ameren.com



Instructions

Read the Instructions then select “Continue”.

Third Party Registration[Close this window](#)
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Instructions	Third Party Contact Information	Primary Contact	Submit
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This Registration applies to a Third Party that is not a Retail Electric Supplier (RES) or performing services on behalf of a RES (a non-RES Third Party) and that is seeking to obtain Customer-Specific Information through Ameren Illinois' Share My Usage program. Share My Usage, also known as Green Button Connect My Data is a web-based program that allows a Residential & Small Commercial (DS-2 & DS-3A) Customers to authorize the Company to make available to a Third Party or multiple Third Parties, Customer-Specific Information about the Customer. Share My Usage is based on the common technical standards developed with the support of the Commerce Department's National Institute of Standards Technology (NIST), released by the North American Energy Standards Board (NAESB).

Customer-Specific Information is Interval Data that is either expressly linked with a Customer's identity or could, with reasonable effort, be linked to the Customer's identity. Links to a Customer's identity may arise from the Customer's name, address, telephone number, social security number, account number, or other similar personally-identifying information.

Ameren Illinois will provide Customer-Specific Information to non-RES Third Parties subject to the Terms and Conditions of Ameren Illinois' Third Party Access to Electric Energy Usage Information, applicable state and federal laws, and relevant orders of the Illinois Commerce Commission.

In order to be eligible to obtain Customer-Specific Information, a non-RES Third Party must comply with these items and must register with Ameren Illinois by completing the field(s) in the subsequent windows.

This Registration must be completed and verified by an individual with the authority to act on behalf of the Third Party.

After submitting a completed Registration, Ameren Illinois will review the submission and confirm approval with the non-RES Third Party. To be clear, approval does not create a right or entitlement to Customer-Specific Information; a non-RES Third Party will not receive any Customer-Specific Information unless and until a Customer selects the non-RES Third Party as a recipient of their Customer-Specific Information in the Customer-Facing portion of the Share My Usage web-based program. Once a customer has authorized to share their data via the Ameren Illinois Share My Usage program it is the Third Party's responsibility to provide the appropriate contact information so that the customer can successfully complete their authorization process.

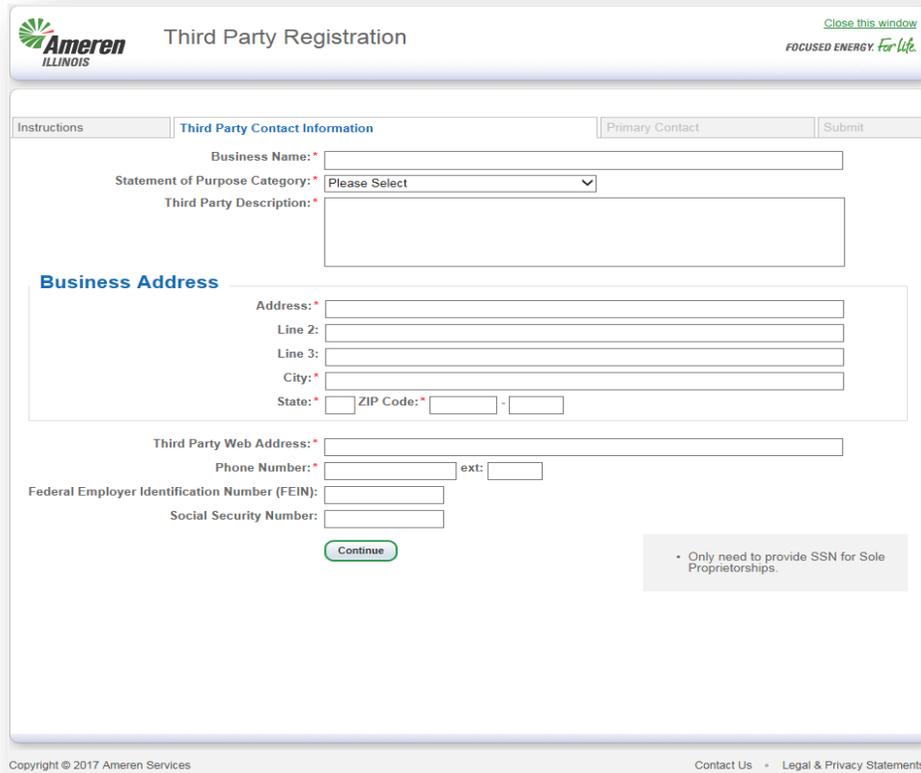
[Continue](#)

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Third Party Contact Information

Complete the required fields indicated with a red asterisk. Further explanation of what is required is provided below. Once completed select “Continue”.



The screenshot shows the 'Third Party Registration' form with the 'Third Party Contact Information' tab selected. The form includes the following fields:

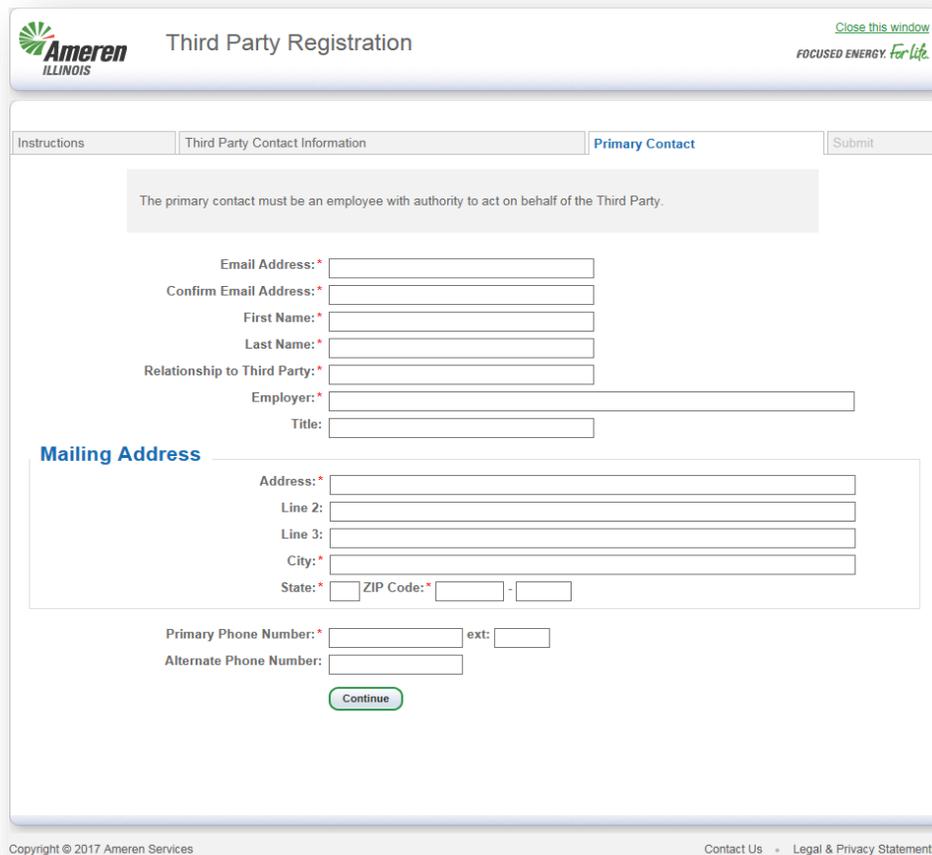
- Business Name:** * (text input)
- Statement of Purpose Category:** * (dropdown menu with 'Please Select' selected)
- Third Party Description:** * (text area)
- Business Address:**
 - Address:** * (text input)
 - Line 2:** (text input)
 - Line 3:** (text input)
 - City:** * (text input)
 - State:** * (dropdown menu)
 - ZIP Code:** * (text input with hyphen separator)
- Third Party Web Address:** * (text input)
- Phone Number:** * (text input with 'ext:' field)
- Federal Employer Identification Number (FEIN):** (text input)
- Social Security Number:** (text input)

A 'Continue' button is located at the bottom of the form. A note states: '* Only need to provide SSN for Sole Proprietorships.' The footer includes 'Copyright © 2017 Ameren Services' and 'Contact Us - Legal & Privacy Statements'.

- 1) **Business Name** - Legal Business Name associated with your Federal Employer Identification Number (FEIN).
- 2) **Statement of Purpose Category** – Purpose for which you are seeking energy usage data.
 - a. *Energy Efficiency, Analysis or Management*
 - b. *Billing and Usage Comparisons*
 - c. *Government Energy Analysis*
 - d. *Research and Academics*
 - e. *Law Enforcement Energy Analysis*
- 3) **Third Party Description** - To simplify the customer experience, this field will allow you to provide a customer-friendly statement highlighting the features and services your company will provide. This field will allow for up to 256 characters and should include information about your company and the services you plan to offer via Share My Usage.
- 4) **Business Address**
- 5) **Third Party Web Address** – Please provide your full website address in standard http:// or https:// format.
- 6) **Phone Number**
- 7) **Federal Employer Identification Number (FEIN)** – Please provide the Federal Employer Identification Number (FEIN) associated with the Legal Business Name provided.
- 8) **Social Security Number** – This field is only required for those Third Parties with a business type of Sole Proprietorship.

Primary Contact

Complete the required fields indicated with a red asterisk. Further explanation of what is required is provided below. Once completed select “Continue”.



The screenshot shows the 'Third Party Registration' form, specifically the 'Primary Contact' tab. At the top, there is an Ameren logo and the slogan 'FOCUSED ENERGY. For life.' A 'Close this window' link is also present. The form has four tabs: 'Instructions', 'Third Party Contact Information', 'Primary Contact' (which is active), and 'Submit'. A grey box contains the instruction: 'The primary contact must be an employee with authority to act on behalf of the Third Party.' Below this, the form contains several required fields marked with a red asterisk: 'Email Address', 'Confirm Email Address', 'First Name', 'Last Name', 'Relationship to Third Party', 'Employer', and 'Title'. A section titled 'Mailing Address' includes fields for 'Address', 'Line 2', 'Line 3', 'City', 'State', and 'ZIP Code'. At the bottom, there are fields for 'Primary Phone Number' (with an 'ext:' field) and 'Alternate Phone Number'. A green 'Continue' button is located at the bottom center. The footer contains 'Copyright © 2017 Ameren Services' and 'Contact Us - Legal & Privacy Statements'.

- 1) **Email Address** – The email address will be used as the primary channel of communication throughout the registration process and continuing business as it relates to the Third Party Share My Usage registration process.
- 2) **Primary Contact Information** - First and Last Name, Relationship to Third Party, Employer, and Title. The individual completing the registration form and noted to be the primary contact must be an employee with authority to act on behalf of the Third Party being registered.
- 3) **Mailing Address**
- 4) **Primary Phone Number** – Please provide a number you can be reached at during normal business hours Monday – Friday Central Standard Time 7:00 a.m. - 4:00 p.m.
- 5) **Secondary Phone Number** – Please provide an alternate phone number.



Submission of Registration

Once you have read and agree to the Terms and Conditions of the Third Party Access to Electric Energy Usage Information you can select the link to export and save a copy of the registration data. When completed select “Submit”.

Third Party Registration[Close this window](#)
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Instructions	Third Party Contact Information	Primary Contact	Submit
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I understand that by default I will be the Primary Contact for this program unless I assign another user as the Primary Contact.

Name: Primary Contact Name **Date:** Friday June 23, 2017

* I, acting on behalf of the registering Non-RES Third Party, affirm that I have reviewed and understand Ameren Illinois [Terms and Conditions](#).

When you click the "Submit" button, Ameren Illinois will be notified of this registration, with a status of "Pending Approval". Ameren Illinois will review your registration request and you will be notified via email of the approval status.

Please take a few moments to review the data entered before submitting. You can click the "tabs" above to view previous pages, or [click here for a print-friendly summary of your registration data](#). Please print the summary or export it to a PDF file, and retain a copy for your records.

[Submit](#)

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