



## **Contractor Individual Recognition Program**

### **Background**

Over the years, many Ameren contractor employees have been involved in life saving activities. Because of the training they have received, they have responded to emergency situations to aid fellow employees, customers, and members of the public – day or night – on or off duty.

Our contractor's employees have received recognition by outside organizations such as the Edison Electric Institute, National Safety Council, American Red Cross, etc. Some of these recognition programs are restricted to cover only certain instances such as resuscitation application to a fellow employee, etc.

To recognize employees who have performed meritorious lifesaving efforts, regardless of other recognition plans, Contractor Life Saving/ Good Samaritan Awards have been developed, along with criteria and administrative procedures for implementing such a program.

### **Criteria for Eligibility**

The Contractor Life Saving/ Good Samaritan Awards have been created to recognize employees whose performance of life saving action is adjudged meritorious in saving or attempting to save the life of a fellow human being.

Ameren contractor employees are eligible for an award when evidence shows that criteria for one of the award levels noted below has been met.

Award levels and criteria are as follows:

#### **Level 1: Life Saving Award**

The criteria for *Level 1* are as follows:

1. Victim must have survived.
2. Victim surely would not have survived had it not been for the action taken by the employee.
3. A *Life Saving Award* will not be given if CPR, AED use, or the Heimlich maneuver is the primary lifesaving action performed.



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### **Level 2 – Good Samaritan Award**

The criteria for *Level 2* are as follows:

1. Victim may or may not have survived.
2. If victim did not survive, evidence must show that the best possible methods were employed under the circumstances or conditions at the time of the lifesaving attempt.
3. CPR, AED use or the Heimlich maneuver is considered a qualifying lifesaving action for a *Level 2 Award*.

### **Level 3: Individual (On the Spot) Recognition**

The criteria for *Level 3 Award* are as follows:

1. C2C Observation, "Above & Beyond" - on the spot recognition by awarding hard hat decals for all Team members after C2C observation
  - a. Any practice that improves safety & health at the workplace.
  - b. Showed willingness to assist others beyond normal expectations.
  - c. Identified novel approach for safely completing work
2. C2C Job Briefing, "Communication" - Team must have documented all three requirements listed below on their job briefing. On the spot recognition by awarding hard decals for all Team members after C2C observation
  - a. Hazard Recognition
  - b. On-going Communication
  - c. Job-site housekeeping
3. C2C Observation, "100% Safe Activity" - on the spot recognition by awarding hard hat decals for all Team members after C2C observation.
  - a. 100% safe acts observed with a minimum of 30 items scored during the C2C observation

#### Timeline Criteria

1. C2C observation on crew or Team and the observer determine nominee(s) met one of the required elements listed above (1-3).
2. C2C observer will award hard hat decals for all Team members
3. Limit award to one Team per month and 12 Teams per year for each of the C2C observers work group
4. Option of presenting award immediately (on the spot) or during a contractor safety meeting.



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### **Administration**

Nominations for a *Contractor Life Saving/ Good Samaritan Award* must be forwarded to the Recognition Committee Chair & Ameren Sponsor with supporting evidence on application forms available. (Sample form attached.)

- a. Applications must be accompanied by original signed statements by nominated employee along with any witness accounts.
- b. Nominations shall be submitted no later than the 15<sup>th</sup> of the first month following end of the quarter (e.g. April 15, July 15, October 15, January 15)
- c. Committee Chair to conduct meeting with quorum of Recognition Committee and contractor nominator representative to determine if nomination meets qualifications for the Life Saving or Good Samaritan Award. If vote is a tie, Ameren Committee Sponsor shall be tie breaker.
  1. If nominee is from Committee member's company, said committee member shall abstain from voting
- d. If Recognition Committee finds nomination meets criteria, Committee Chair to schedule meeting with Recognition Committee, contractor nominator representative, and Sr. Leadership in Construction Management to decide if nomination meets award criteria.
- e. All Life Saving/ Good Samaritan Awards to be presented at the Contractor First Line Safety Seminar (CFLSS), Business Line Contractor Safety Summit, or at a Contractor Company Safety Meeting.
  1. Award recipient(s) will be presented with a \$500 Visa gift card
  2. Award recipient company will receive a plaque to commemorate their employee's commitment to safety

The Committee shall determine which award level criteria was met and if the circumstances merit presentation of an award. The awards are independent of any lifesaving recognition programs offered by other organizations. The Committee's decision shall be final.

Commented [DH1]: This is unclear. Is it 15th of the month following the quarter in which the event took place?



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### Contractor Life Saving/ Good Samaritan Award Nomination Form

General Nomination Information			
Date Nomination Submitted:		Date of Act:	
Company Name:			
Nominator Name:			
Nominator Contact Phone No:			
Nominator Contact Email:			
Nomination Criteria:			
<p>This award is to recognize Life Saving/ Good Samaritan acts performance beyond the employee's normal work duties or responsibilities, as such, the following nomination criteria has been established:</p> <ol style="list-style-type: none"> <li>1. Nominator can be any level/ position within the Contractor organization.</li> <li>2. Nominee must be a Full-time employee of the Contractor working on Ameren property.</li> <li>3. The description of why the individual is being nominated must be specific and factual.</li> <li>4. Documents and supporting information are to be attached to this form.</li> </ol>			
Nomination Submission Information:			
<p>Email this form and associated documents to the <a href="mailto:safetypartners@ameren.com">safetypartners@ameren.com</a> If you have any questions please contact Nick Espolt, Ameren Sr. Safety Supervisor, at <a href="mailto:nespolt@ameren.com">nespolt@ameren.com</a> or <b>314-554-2695</b>.</p>			



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Please be as descriptive as possible while explaining the details of the event which satisfies the criteria of the award is being applied for.

Nomination:	
Nominee Name:	
Nominee Job Title:	